

All faculty, staff, & students know where to access the Chemical Hygiene Plan (CHP)			
Chemical inventory up to date			
Emergency information and phone numbers posted are up to date			
Location of first aid & spill kits, fire extinguishers posted and correct			
<b>B. General Safety &amp; Equipment</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Broken glassware disposed in box labeled "Broken Glass" that is lined with a non-red bag			
Emergency eyewash/safety shower accessible (SERIOUS)			
Expired contents removed from required first aid & spill kits			
Eyewashes are flushed weekly			
Food, drinks, and applying cosmetics prohibited in lab			
Fume hood air flow is within acceptable range and has been tested by EH&S within the last year (SERIOUS)			
Fume hood air flow monitor operates appropriately			

Flammables stored in flammable cabinets/refrigerators (SERIOUS)			
Flammable liquid storage does not exceed allowable quantities (SERIOUS)			
Gas cylinder regulators are not obstructed			
Gas cylinders are attached to a permanent fixture (SERIOUS)			
Gas cylinders are capped when not in use			
Gas cylinders are properly labeled & stored upright			
Gas cylinders are segregated by hazard class			
Non-flammable refrigerators & flammable cabinets labeled			
Time sensitive chemicals are less than one year old (SERIOUS)			
D.			
All chemical spills have been appropriately decontaminated and surfaces cleaned regularly			
All solder and scrap metal are collected for recycling or disposal as hazardous waste			
Containers labeled "Hazardous Waste" with contents and nature of hazard (SERIOUS)			
Hazardous pharmaceutical waste is collected for disposal			
Hazardous waste containers kept closed when not in use			
Hazardous waste stored in a designated Satellite Accumulation Area (SAA)			
Hazardous waste-contaminated rags are managed as hazardous waste			
Hazardous wastes are being stored in compatible containers			
Requests have been made in CHEMATIX for the removal of all full waste containers.			
Spent lead-acid and recyclable batteries are being recycled			
Used mercury containing lamps managed appropriately			
Waste segregated by hazard class within the SAA			
All BMW spills properly decontaminated			
BMW bags and sharps boxes labeled with name and contact information prior to disposal. Must be labeled with the international biohazard sste			

Sharps boxes are disposed of at  $\frac{3}{4}$  full OR 30 days after first non-sharps item is placed in container

Sharps disposed of in sharps container

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