

# UNIVERSITY OF SOUTH FLORIDA POLICE DEPARTMENT



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# POLICE DIRECTORY

## University Police, Tampa Campus

Corner of Fletcher and Maple Drive

### Tampa Campus

Emergencies ..... 911

Non - Emergency ..... 974-2628

### USF Police, St. Petersburg

Corner of 5th Avenue South and 2nd .....  
Street

Non-emergency ..... (727) 553-1140

### New College of Florida Police at Sarasota

Viking-C121

Non-emergency ..... (941) 359-4210

On-campus ..... 2-4210

### Victims' Advocate Program

Tampa Campus ..... 974-5757

St. Petersburg Campus .. (727) 553-1129

Sarasota Campus ..... (941) 252-5156

### Counseling Center

Tampa Campus ..... 974-2831

St. Petersburg Campus

DAV115 ..... (727) 553-1129

Sarasota Counseling and

Wellness Center ..... (941) 359-4254

on Campus ..... 2-4254

### Judicial Services

Tampa Campus ..... 974-9443

St. Petersburg Campus . (727) 553-1162

Sarasota Campus ..... (941) 359-4348

### Employee Assistance Program

Tampa Campus ..... 974-5649

St. Petersburg Campus (727) 553-1129

Sarasota Campus ..... (941) 359-4254

### Student Health Services

Tampa Campus ..... 974-2331

St. Petersburg ..... Call 911

Sarasota Campus ..... (941) 359-4254

**SAFE Team** ..... 974-SAFE

### Hillsborough County

**Sheriff's Office** ..... 247-8000

**Tampa Police Department** ..... 273-3200

### Temple Terrace

**Police Department** ..... 989-7100

*The University of South Florida Police Department strives to meet the needs of the University community by providing these services to you:*

- **Response** to all emergencies—police, fire, medical
- **Investigation** of all misdemeanor and felony crimes
- **Assistance** to all victims of crime
- **Investigation** of traffic crashes
- **Monitoring** of alarms for intrusion, robbery and fire
- **Maintenance** of police records information
- **Assistance**



- The right to submit a list of related questions for consideration prior to the hearing.
- The right to submit a victim impact statement.
- The right to know the outcome of the proceeding.

#### **Victims' Advocacy Program**

The Victims' Advocacy Program will assist USF students or employees who are victims of actual or threatened

#### **Campus Security Act**

In 1990, President Bush signed into law the "Student Right to Know and Campus Security Act." This act requires all postsecondary institutions to prepare, publish and distribute certain information regarding campus crimes and policies relating to security.

The University of South Florida is a comprehensive research university with campuses in four locations including the following: Tampa, St. Petersburg, Sarasota and Lakeland. Specific information for each campus is available.

#### **The University Police Department**

On the Tampa Campus the University Police Department is located at the corner of Fletcher Avenue and Maple Drive. The University of South Florida Police provide a full range of public safety services to the community 24 hours a day, seven days a week on the Tampa Campus. All University Police officers are certified by the State of Florida after completing minimum standards training from the Regional Police Training Academy.

General services provided by the University Police include car patrol, foot patrol, bike patrol, criminal investigation of all misdemeanors and felonies, traffic enforcement, crash investigation, special events management and crime prevention programs.

The University Police Department has an excellent working relationship with all local law enforcement agencies, which assures the delivery of professional police services. The Florida Department of Law Enforcement and other state and federal agencies are available to assist upon request. Communication and coordination with all area law enforcement agencies are maintained on a 24-hour basis via computer networks, such as the Florida Crime Information Center and the National Crime Information Center.

The University Police Department routinely publishes a Daily Police Activity Report that is available through USF News or upon request.

#### **Procedures to Report Criminal Acts or Emergencies on Campus**

Any emergency situation involving a threat to life or property should be immediately reported to the University Police. The caller should stay on the line until the dispatcher terminates the call. Do not hang up. Emergency police, fire or medical assistance can be obtained by calling **9-1-1**. All campus phones, including pay phones may be used to dial **9-1-1** at no charge. All other business can be conducted by calling **974-2628**.

**Emergency Blue Light Phones** are located throughout campus and are equipped with automatic location indicators and have instruction for the hearing and speaking impaired.

#### **Campus Sexual Assault Policy**

The USF Police Department is responsible for the investigation of campus sexual offenses. The USF Police Department provides immediate assistance to the victim and initiates investigative processes to apprehend the perpetrator of the crime. The USF Police Department works closely with the Hillsborough County State Attorney's Office in all investigations of sexual battery/rape investigations.

Complaints of sexual battery/rape are serious criminal offenses that will be processed within the criminal justice system. Sexual battery/rape committed by students is also a violation of the USF student conduct rule. Student perpetrators are subject to institutional disciplinary sanctions including expulsion as provided by the USF rules in addition to those stated above in accordance with State law.

Campus related sexual battery/rape committed by employees is also considered misconduct as provided by applicable rules and collective bargaining agreements. Employee perpetrators are subject to institutional disciplinary action including termination as provided by such rules/agreements in addition to those stated above in accordance with State law.

#### **Rights of Victims of Campus Related Sexual Batteries**

The University understands and commits its efforts toward successfully dealing with the trauma experienced by victims of sexual battery/rape. Efforts will be directed toward assisting the victim at all stages of the investigation and judicial process that may follow. The same shall be accorded to victims in connection with disciplinary actions involving alleged employee perpetrators subject to applicable rules and collective bargaining agreements. USF policies dictate that:

- The right to request a University directive forbidding the alleged perpetrator from contact with the victim.
- The right to request an immediate change in residence hall arrangements and/or transfer of classes/workplaces.
- The right to have present throughout the disciplinary process an advisor, which may also be a legal counsel.
- The right to remain present during the entire hearing.
- The right to have irrelevant sexual history excluded from the hearing.

# Crime Prevention Services/Education Programs

## Crime Prevention Programs

The University Police Department encourages all students and members of the faculty and staff to be involved in campus crime prevention. Information on safety and security concerns and precautions are provided to students, faculty, staff members regularly through seminars, films, bulletins, crime alerts, posters, brochures and university staff and student newspapers. In an on-going effort to facilitate this process, University Police officers provide crime prevention programs

existing buildings. Specific recommendations are made to enhance the security of all facilities before contractors begin working. The University Police Department also conducts physical security surveys of campus facilities that may be vulnerable to criminal intrusion. Specific recommendations are made regarding security hardware, alarms or procedures that will serve to reduce the opportunities for crime to occur in or around campus buildings.

### **Security of Campus Facilities/ Residence Halls**

The University of South Florida is a public institution and, with the exception of residence halls, is open to the public during the day and evening hours when classes are in session. After these hours, University buildings are generally locked and only faculty, staff and some students with proper identification are admitted. University Police provide regular patrol of University buildings as well as parking lots.

Resident students are issued a key at check-in so they may have access to their living unit. Students are encouraged to safeguard keys in order to enhance their personal safety and the safety of others. An effective residence hall security system program depends upon resident cooperation, staff supervision and University Police assistance. The best security system is one in which every member of the community takes personal responsibility for self-protection and the protection of their property.

University Police (UP) officers regularly patrol the residence halls and are readily available to assist on a 24-hour basis. The University Police Department also has a satellite office in the residential area with two officers assigned to the residential facilities to specifically deal with the needs of residential students. A Resident Assistant or Night Clerk is on duty in residence hall complexes every night for security purposes. These security measures and personnel are representative of our concern for the protection of your person and property. Maintenance personnel make security inspections and corrections as needed. Students are encouraged to call the housing office or the police department to promptly report security deficiencies.

The Physical Plant Division maintains University buildings and grounds with a concern for the safety and security of all persons and property. Inspections are routinely conducted and repairs are promptly made to ensure that appropriate safety and security standards are maintained. The University Police Department assists Physical Plant personnel by reporting potential safety and security hazards which include conducting campus lighting surveys and reporting outages. Students, faculty and staff are also encouraged to call Physical Plant to report any safety or security hazards.

A representative of the University Police department is involved in the review of architectural plans for new facilities or major renovations to

### **Off-Campus Student Residence**

At the Tampa campus, many of our students live in privately owned fraternity houses or apartments located near the campus. The local law enforcement agency of jurisdiction is responsible for providing police services to these students. The University Police Department offers crime prevention programs emphasizing security measures that these residents can take to protect themselves.

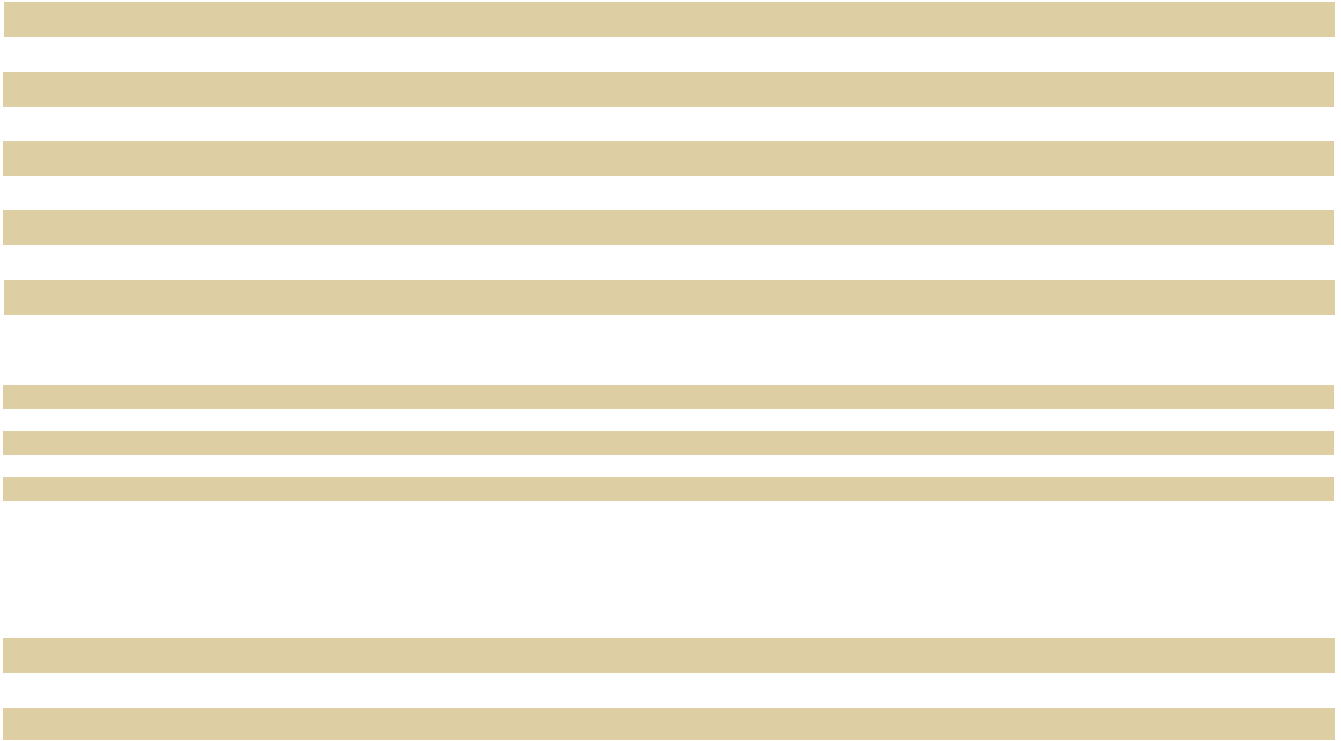
The University Police initiates regular contact with local law enforcement agencies regarding criminal activity occurring at off-campus student housing complexes. The University Police Department meets regularly with the managers of off-campus housing complexes to discuss specific concerns and recommendations for improving security precautions.

The University Police Department annually provides the Student Government sponsored Off-Campus Housing Office with a brochure which assists students in evaluating the security of off-campus apartments. This brochure identifies high crime rate areas, security features that should be available in off campus complexes, steps for forming a neighborhood watch group and other basic prevention precautions.

### **USF Sarasota-Manatee**

USF Sarasota Manatee conducts classes at the Sarasota Campus. The New College of Florida Police Department provides all law enforcement services for USF Sarasota-Manatee as well as New College of Florida, including the investigation of criminal acts. Crime statistics reported to the New College of Florida Police Department for the

*The crimes reported on each chart are separated by crimes reported directly to USF Police Department in Tampa and crimes reported by University Officials or by other local law enforcement agencies in Tampa. The locations are identified as: on-campus, either in the residential area (Res) or other areas of the campus (Othr); non-campus buildings or property, which are the buildings owned or controlled by the University or a student organization recognized by the University and used by students but not in the geographic area of the campus; public property, which is property contiguous to the University.*



**Wear a Helmet** - Nearly 75% of all bicycle-related deaths are the result of head injuries. Children under age 16 are required to wear helmets.



***Theft is the biggest crime problem facing the university community. Most thefts can be prevented or made more difficult if attention is paid to the following:***

- Be certain that all doors are not a thief's best friend. Even if you are going out for only a few minutes ...**Lock Your Door!**
- At night – all office equipment – both personal and the University's should be placed in a locked desk or cabinet whenever possible. Items such as typewriters and computers should be bolted to desks. Money and stamps should be stored in a locked cash box which is kept inside a locked cabinet or desk.
- Each office should have an inventory of both the University's and personal effects that are kept on the premises. Serial numbers and USF I.D. numbers should be recorded because they make recovery and identification of stolen items easier. An up-to-date record of all equipment out on repair, out on loan, or replaced should be kept.
- When in libraries or other public places (dining halls, University Center and the like), backpacks, books, purses and wallets should not be left unattended, even for a few minutes. In the time it takes to get a book or a meal, a purse or wallet can be stolen easily. Faculty and staff members should lock purses and other valuables in their desks. Valuable items should never be left out in the open.

## **TEXTBOOK RECOVERY**

- In addition to writing your name in your textbook, pick a special page and write your driver's license number in the margin. Do this with every book you own. Report stolen

## ***We need your help!***

*A majority of the crashes on roads are caused by driver error. Below, you will find some useful tips that can help make your trip pleasant and safe. Please observe these traffic tips and help us prevent crashes.*

### **Please Drive Safely...**

- Always use your seat belt, make sure everyone else is buckled up.
- Don't drink and drive.
- Designate a driver.
- Drive defensively.
- Avoid rear-end collisions.
- Check brake lights often, signal before turning or changing lanes.
- Follow at a safe distance.

### **Please Walk Safely...**

- Cross streets at crosswalks.
- Walk on sidewalks.
- If there are no sidewalks, walk on shoulder facing traffic.
- Watch out for all moving vehicles.
- See and Be Seen.

# R.A.D.: Basic Physical Defense

**W**hat is R.A.D.? The **R**ape **A**ggression **D**efense System is a program of realistic self-defense tactics and techniques. It is a comprehensive course for women that begins with awareness, prevention, risk reduction and avoidance while progressing to the basics of hands-on defense training. **R.A.D. is not a martial arts program.** Members of the University Police Department are currently teaching the RAD System of Physical Defense at the University of South Florida.

The RAD System is dedicated to teaching women defensive concepts and techniques against various types of assault by utilizing easy, effective and proven self-defense tactics. Our



**RAD Objectives**

*“To develop and enhance the options of self-defense, so they may become viable considerations to the woman who is attacked.”*

system of realistic defense will provide a woman with the knowledge to make an educated decision about resistance.

Safety and survival in today’s world require a definite course of action. We provide effective options by teaching women to take an active role in their own self-defense and psychological well-being.

\*\*\*USFPD offers RAD as a 14-hour basic self-defense course or as a 2-hour credited semester course through the Physical Education Department at USF. For information and class registration, contact Judy Fowler: **974-2156** or **Jfowler@admin.usf.edu**.

**T**he Aggression Resource Network is a team of professionals at the University of South Florida whose purpose is prevention and minimizing aggression. Recognizing early warning signs is critical. Educational programs and services are available through the program.

Community leaders have a responsibility to assist our citizens in times of crisis. The Aggression Resource Network takes a proactive approach in addressing potentially disruptive

or violent behavior occurring in the university setting. It is a one-stop resource for getting timely assistance when needed in these situations. Should you feel the need for assistance with a disruptive or threatening interpersonal situation, you may contact any of the network members. The goal of the Network is to offer an immediate response to your needs to facilitate a smooth transition back to normal academic or business functions.

Information about the Aggression Resource Network can be obtained by contacting the University Police, The CotT305 TD (JTJ)

● = Emergency Blue Light Phones

The SAFE Team is an on-campus escort program that provides members of the USF community a safer option for getting to their car or residence hall after class or heading to or from the library to study. SAFE Team patrols the campus at night and provides assistance to students in a variety of ways. SAFE Team's first priority is to reduce students' risk when they are most vulnerable—while walking by themselves or waiting for someone to pick them up. The SAFE Team (in one of their golf carts) can provide a safe escort for these students. In addition, as SAFE Team patrols the campus, their presence deters criminals from having an opportunity to commit a crime without being observed. All suspicious activities are reported to the University Police. Finally, SAFE Team creates awareness on campus about how to avoid violent crimes and ensures your personal safety.