

**USF Courses Leading to Certification in  
Local Director of Career and Technical Education**

University of South Florida  
Leadership, Counseling, Adult, Career and Higher Education Department

Requirements for Certification in *Local Director of Career and Technical Education: Career and Technical Administrative Class* (Florida State Board of Education Rule 6A-4.044)

1. A master's or higher degree or the advanced occupational level of training,
2. Verification of completion of three (3) years of teaching experience in career and technical education as specified in Rule 6A-4.002(5)(a), FAC.,
3. A valid professional certificate with certification in a non-degreed or degreed career and technical class coverage, and
4. Thirty (30) semester hours of graduate or upper level credit in administration and supervision to include the following:
  - (a) Three (3) semester hours in organization, administration and management of vocational programs,
  - (b) Three (3) semester hours in administration and supervision of secondary education,
  - (c) Three (3) semester hours in instructional programs and curriculum,
  - (d) Three (3) semester hours in supervision and development of the career and technical education staff, and
  - (e) Three (3) semester hours in school-community employee- employer relationships, interpretation of school programs, and socio-economic foundations of school policies.

**Availability of USF Courses For Certification in Local Director of CTE**

Note: The following three courses are offered as part of USF's online MA program in Career and Technical Education. Normally there will be space available for those seeking Local Director of CTE certification. These courses are offered online with no class meetings.

<b>Course</b>	<b>Semester Offered</b>
ECT 6206 Sup Loc Prog: Voc. Ed.	Fall semester
ECT 6205 Adm Loc Prog: Voc. Ed.	Spring semester
ECT 6695 School-Comm Relations	Summer semester

For information on how to register as a non-degree seeking student visit:  
<https://www.usf.edu/registrar/services/non-degree-admission/index.aspx>